



Newport Hotel Group is Hiring Interns & Managers In Training!



Operations Managers In Training Program

The LEAD MIT Program is a rotational training plan intended to provide an overall introduction to the operations of the hotel and to the core basics and values of the Newport Hotel Group, moving into the implementation of the company's Standard Operations Procedures (SOPs) and concluding with the assimilation and management of such values and SOPs. During the LEAD Program, the LEAD MIT will also receive a thorough introduction and exposure to all departments within the hotel depending on their focus: Rooms Operations or Food and Beverage/Culinary.

The LEAD MIT Program includes three phases: Introduction, Implementation, and Assimilation & Management. Through each phase, the LEAD MIT will be exposed to additional training to continue to build on foundational skills and move toward a supervisory/management position. Every LEAD MIT within the Rooms Operations Focus will move through and train in every position in the Housekeeping Department and the Front Office, with exposure to the Engineering and Food and Beverage Departments (where applicable). All MIT candidates must be available to start May 22nd, 2020. An exact start date will be determined upon hire.

Operations Internship Program

The intern will move through and train in the Housekeeping Department and/or the Front Office for their training. Within the Housekeeping Department, the intern will then learn the key functions and responsibilities of the Guest Room Attendants, Housepersons, and Laundry Attendants. Depending on performance, the intern may also advance to train and function as a Room Inspector. Within the Front Office, the intern will also learn the key functions and responsibilities of the Front Desk Agents and Night Auditor. The goal for each LEAD intern is to acquire and perfect as many operational and leadership skills as possible during the position rotation to further their education in hospitality and operational experience. The LEAD Internship program also serves as a strong foundation for the LEAD Manager in Training Program. This is a full time, paid internship opportunity. All intern candidates must be available to start May 22nd, 2020. An exact start date will be determined upon hire.

Property Locations

- Newport, RI
- Gloucester, MA
- South Yarmouth, MA
- Bristol, RI
- Falmouth, MA
- Jackson Hole, WY
- Hull, MA
- Hyannis, MA
- North Conway, NH